

As the largest independent children's rights organisation in the world, Save the Children has been working specifically for the rights of children since 1919. In Switzerland and around the world, we give children a healthy start in life, the opportunity to learn and protection from harm.

For our offices in Zurich the International Programmes Department is looking for an:

Programme Development Manager (100%)

Starting date: immediate or as per arrangement

Who you are

In our dynamic International Programmes team, you will be reporting to the Global Programmes Director and provide leadership in the development of child-focused programmes across the emergency, recovery and development continuum.

You have previous experience working on the ground in development/humanitarian contexts, and this experience is foundational to your understanding of the challenges and needs faced by children and how these are met through the programmes you helped designing both technically and operationally. It also gave you a profound insight in the challenging contexts our country offices are working under and has taught you valuable lessons in adapting your communication style and approaches to diverse cultural, religious and ethnic settings.

From your time at a regional and/or international office you know that, for your colleagues in country offices to continue their life changing work, your expertise in raising the required support from a wide range of government, private, corporate and foundations partners is pivotal. Your combined thematic leadership, portfolio management, partnership building, and country support skills translate in delivering impact at scale.

Your great deal of experience

- Minimum seven years' experience in humanitarian and development programming in complex environments of which at least two years in a senior, preferably technical, management position at a regional and/or international office.
- Thorough understanding and experience in large scale programming, strategy development and implementing organisational vision and strategies.
- Demonstrable experience in designing and implementing child-focused programming within at least two of the following thematic and cross thematic areas: Child Protection and Protection of Vulnerable Groups, Health and Nutrition, Adolescents and youth empowerment, Poverty and Livelihoods, Migration and Cross-border programming.
- Proven track record in leading complex, multi-stakeholder proposal development, reporting and audit processes in compliance with donor requirements of main Swiss and International institutional donors, corporations and Foundations.
- Proficient in reviewing the technical aspects of proposals and reports prepared by self or other colleagues, ensuring they are coherent throughout, comply with donor priorities and guidelines and persuasively describe the organisation's approaches, values and mission.
- A well-developed understanding, and ability to critically analyse, challenges and opportunities posed by major trends affecting our sector such as the drive towards increased localisation, alternative financing models, technology for development and others.
- Previous experience in actively contributing and providing leadership to internal and external thematic platforms and forums
- Expertise in fostering and managing productive relationships with colleagues in Fundraising, Marketing and Philanthropy departments and a thorough understanding in how to tailor programme content to different audiences
- Proven ability to lead and thrive in a matrix management environment, take initiative and self-motivating with a pragmatic, 'can-do' outlook on work and a history of delivering results.

- Excellent written and verbal fluency in English and French or German, Fluency in Swiss German would be an asset.
- Excellent communication skills and proven ability to influence change at operational and strategic levels across varied cultural and diversity contexts.

What we can offer you

- An exciting, meaningful challenge in an international environment
- Extensive exposure to the international aid and development sector
- A very professional but uncomplicated working culture in a diverse team
- Flexible working hours, home office option and central offices in Zurich
- A competitive remuneration and social benefits package

We promote diversity in our team and therefore welcome applications from people of diverse nationality(ies), ethnic and social origin, religions, sexual orientation and identity, different ages and genders, as well as people with disabilities.

The UN Convention on the Rights of the Child is the basis of all our work. Our child protection policy requires that all employees sign our child safeguarding declaration and hand in their criminal record.

Interested? Please send a complete application via email to jobs@savethechildren.ch.